



Australian Government
Department of Education,
Skills and Employment

Urgent - Please update your details to receive information about your Transition Payments

The department will soon be emailing providers with details of the Transition Payments they will receive for the period 13 July to 27 September 2020. To ensure Transition Payments can occur as planned, providers need to check and update their provider and service details in the Child Care Subsidy System.

Most importantly, the following need to be correct for payments to occur:

- Provider name
- Provider email address
- Service email address
- Legal entity address
- Service address
- Bank details

If any of these details are not correct, Transition Payments may be delayed.

You can update your details via the [Provider Entry Point \(PEP\)](#). Guidance is available in the task card '[How to View and Update Organisation Details in the PEP](#)'.

Alternatively, you can update your details via your third party software. Please contact your software provider if you need assistance.

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